

**APPLICATION FORM FOR SACRED HEART NURSERY CLASS 2019**

CHILD’S NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

POSTCODE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TEL NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PLACE OF BAPTISM \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CHILD’S POSITION IN THE FAMILY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAMES OF BROTHERS OR SISTERS ATTENDING SACRED HEART RC SCHOOL

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PREVIOUS NURSERY/PLAYGROUP \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MOTHERS NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FATHERS NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If divorced or separated please indicate who has parental responsibility

\*Please tick either one or both as appropriate

MOTHER FATHER

The government currently funds full time places (30 hours) as long as the parent is working more than 16 hours a week. Funding is dependent on individual circumstances and more information can be found on the website: <https://www.gov.uk.childcarechoices.gov.uk>

If you are not entitled to funding the charge will be £45 for a full time place. Part time places are free for every child (15 hours per week).

Please indicate whether you would like a part-time or full time place for your child.

PART-TIME AM PM

FULL TIME

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Mother/Father/Carer

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Office Use: Birth Certificate seen Baptism Certificate seen Proof of residency seen



**Nursery Charges for Full Time Children – 2019/2020**

**Terms of Agreement**

All children are entitled to one session per day free of charge 9.00am – 11.30 am(morning session) or 1.00 pm -3.30pm (afternoon session) this is included in the **15 hours** provision provided by the government.

If you qualify for **30 hours’** full time provision, we charge **£12/week** top up fee.

If you don’t qualify for free hours our **full time** charge is **£45/week.** The following terms and conditions apply to fee paying parents.

* All monies should be paid by using our School Money payment system. This will be explained to you at the open evenings before your child starts nursery. For more information, download our School App from our website. [www.sacred-heartrc.rochdale.sch.uk](http://www.sacred-heartrc.rochdale.sch.uk).
* If your child is unwell and does not attend nursery, the payment of £9.00 per day is still required.
* If you take a holiday outside of the usual school holidays at Sacred Heart R C Primary School, payment of £9.00 per day is still required, please pay in **advance** of the holiday.
* If your child leaves our nursery, notice of **one month** should be given in writing to the Head Teacher. Payment should continue as normal until the notice ends.
* Children can stay for dinner each day at a cost of £2.00 per day (£10.00 a week) or you can provide your child with a packed lunch from home. Dinner money can also be paid on the School Money payment system.
* Nursery will **NOT** be open during the school holidays. A list of the holidays can be obtained from the school website [www.**sacred**-**heart**-**school**.org.uk](http://www.sacred-heart-school.org.uk)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SACRED HEART R C NURSERY AGREEMENT**

Nursery child’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I agree to the above terms and conditions and will pay the correct fees promptly.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Parent/Carer

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_



Dear Parent/Carer,

Thank you for enquiring about your child coming to our Nursery.

Please can you complete the attached application form and parental funding form. We also require:

* Your child’s baptism certificate (If Roman Catholic) \*
* Your child’s birth certificate
* Proof of residency for your child (bank/building society statement/letter less than 3 months old).

\*Please note that for a nursery place your child does not have to be a baptised Roman Catholic

If you have any questions, please do not hesitate to contact school. You will find lots of information on our school website where you can also download this application form. [www.**sacred**-**heart**-**school**.org.uk](http://www.sacred-heart-school.org.uk)

Yours sincerely,

Mrs P Dungworth

Headteacher