

**Sacred Heart
RC Primary**

Kingsway,
Rochdale,
OL16 4AW

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E: office@sacredheartrc.rochdale.sch.uk

W: www.sacred-heart-school.org.uk

Headteacher: Mrs P Dungworth



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RC Primary**

CHARGING/REMISSION POLICY
SACRED HEART RC PRIMARY SCHOOL
2017/2018

RATIONALE:

We want every person to feel valued and valuable. This applies when we are considering the costs involved in any activity connected with the school.

INTRODUCTION:

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

VOLUNTARY CONTRIBUTIONS:

Although the school cannot charge for school time activities, we may still invite parents and others to make a voluntary contribution equal to the cost of the activity; such contributions are voluntary by law, although the only way the school can subsidise them is to take money from other areas of the curriculum. Where parents are unable to make such contributions because of financial circumstances, they are asked to inform the Headteacher who will treat the matter in the strictest confidence; as a caring school community, we would not wish to deprive a child of a valuable learning experience through lack of funds. However, if sufficient parents are unable to contribute, the visit may not go ahead.

RESIDENTIAL VISITS:

The children regularly experience education visits, which may involve leaving the school premises for variable periods of time up to one school day or longer periods of up to 3 days for Year 6 pupils. The costs of such visits are carefully itemised and parents may be invited to make voluntary contributions towards these costs. Items covered include transportation, admission fees etc. These visits are always subsidised from school funds. If there are not sufficient voluntary contributions to cover the majority of the costs, then the visit may not take place, but every effort is made to ensure that the visits are viable with nominal parental contributions. If a trip goes ahead, it may include children whose parents have not paid any contribution. In order to ensure that no child is penalised from a financial point of view, we try to give notification for such trips at least a year in advance so that parents may pay a regular amount into the trip fund each week. We do not treat these children differently from any others.

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MUSIC TUITION

We are fortunate that the Rochdale Music Service use their excellent music skills in our school to deliver a strong creative musical curriculum. We provide the opportunity for all Key Stage 2 children to learn a musical instrument. These activities are charged for and arranged for families independently.

REMISSION OF CHARGES

The governing body delegates to the Headteacher a power of discretion. This discretion may be used to waive charges, either in full or in part, for an individual pupil. The Headteacher's discretion will be exercised where, in the opinion of the Headteacher, there is clear evidence of financial hardship or an educational or social imperative for a given pupil to benefit from an activity which, but for a remission, would not make their participation impossible. The Headteacher's discretion may only be exercised by the Headteacher or authorised deputy.

DAMAGE

Damage to school buildings or property; the governors reserve the right to charge parents for damage or breakages to school property, grounds or buildings

SWIMMING

The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons.